RULES AND REGULATIONS GOVERNING THE FUNCTIONING

OF THE ALUMNI ASSOCIATION OF THE UNIVERSITY OF ECONOMICS

AND HUMAN SCIENCES IN WARSAW

**§1 GENERAL RULES**

The present Rules and Regulations governing the functioning of the Alumni Association of the University of Economics and Human Sciences in Warsaw, hereinafter referred to as the Alumni Association (hereinafter referred to as Rules and Regulations) establish the rules and conditions governing the organisation of the Alumni Association of the University of Economics and Human Sciences in Warsaw.

**§2 AIMS AND MISSION**

1. The mission of the Alumni Association is to integrate the alumni of the University of Economics and Human Sciences in Warsaw ant to strengthen the bond between the University and its Alumni.

2. This mission shall be accomplished by conducting the following activities:

a) following the professional careers of the Alumni,

b) enabling networking among the Alumni with the aim of exchanging information,

c) creating and nurturing the bond between the Alumni and the University,

d) popularising the educational offer of the University in order to improve professional skills (postgraduate studies, courses, trainings)

e) supporting Alumni’s initiatives,

f) organising team-building meetings and reunions.

**§3 ORGANISATION**

1. The Alumni Association is organised by the Rector’s Bureau at the University of Economics and Human Sciences in Warsaw.

2. The activities of the Alumni Association are conducted and supervised by the President of the Alumni Association. The President shall be nominated by the CEO of the University of Economics and Human Sciences in Warsaw.

3. The following persons are eligible to become President of the Alumni Association:

a) an Alumni with at least Gold membership status,

b) an employee of the University indicated by the CEO.

4. Any person who has completed BA, MA, 5-year integrated MA or postgraduate studies at the University of Economics and Human Sciences in Warsaw is eligible to become a member of the Alumni Association.

5. In order to become a member, a candidate must fill in a Declaration of Membership in the Alumni Association, which can be found at the University’s website in the “Alumni Association” section.

6.By submitting a declaration, the candidate confirms that they accept the present Rules and Regulations.

7. Membership in the Alumni Association is voluntary and free of charge.

8. In exceptional cases, the CEO may decline an application to join the Alumni Association.

9. The Alumni Association shall be open to all initiatives and its functioning shall be subject to the academic tradition.

10. The Association’s activities will involve:

a) maintaining contact with Alumni,

b) informing Alumni about initiatives which are aimed at them,

c) inviting Alumni to important events for the academic community and the University,

d) following Alumni’s professional careers,

e) exchanging information regarding offers of employment, internships, and work placements.

**§4 MEMBERSHIP STATUS**

1. The Members of the Association shall receive a Standard or Gold membership status.

2. Distinguished Members of the Alumni Association receive the status of “Diamond Alumnus”.

3. When a particular status is assigned, the Alumnus receives a membership card corresponding to their membership status.

4. The templates of membership cards are included in Attachment no. 1 to the present Rules and Regulations.

5. Alumni may resign their membership in the Alumni Association at any time by notifying the President of the Association by email, postal mail or personally. The membership shall cease when the resignation is effectively submitted.

6. The Alumni Association reserves the right to expel a member from the Association should they breach the present Rules and Regulations or act against the interest of the Alumni Association, its members, or the University. Alumni are aware of and accept said rule.

7. The President of the Alumni Association, authorized by the CEO and Rector, may expel a member if it is established that they are in gross breach of the Rules and Regulations, infringe upon the reputation of the Alumni Association or the University, or act improperly towards another Alumnus or a University employee.

8. Decisions declining to accept an Alumnus to the Association or expelling a member may be made by the CEO and the Rector.

9. When a member resigns from the Association or is expelled therefrom, they cease to enjoy the privileges of a member.

**§5 STANDARD STATUS**

1. Having satisfied all the requirements listed in § 3 items 4-6 of the present Rules and Regulations, a Member is automatically assigned a Standard membership status.

2. A Standard membership status endows a member with the following privileges:

a) to receive by email the Information Bulletin of the University of Economics and Human Sciences in Warsaw,

b) the possibility to receive a discount for language courses, postgraduate studies, MA and BA studies organised by the University of Economics and Human Sciences in Warsaw,

c) to receive invitations to events, both paid and free of charge, aimed at members of the Alumni Association,

d) to receive invitations to important events in the academic community,

e) the possibility to actively participate in shaping the activities of the Association by submitting their own ideas, proposals, and projects.

**§6 GOLD STATUS**

1. The Gold membership status is awarded to a member of the Alumni Association who is actively involved in the Association’s work and who actively participates in initiatives organised by the Association.

2. The Gold Membership status is assigned at the request of a member submitted to the President of the Alumni Association.

3. The decision regarding awarding a member a Gold membership status is made by the CEO or the Rector after consulting the President of the Alumni Association.

4. The Gold membership status endows a member with the following privileges:

a) to receive by email the Information Bulletin of the University of Economics and Human Sciences in Warsaw,

b) the possibility to receive a 15% discount for postgraduate studies organised by the University of Economics and Human Sciences in Warsaw,

c) the possibility to receive a discount for BA and MA studies, 5-year integrated MA studies, and language courses organised by the University of Economics and Human Sciences in Warsaw,

d) to receive invitations to events, both paid and free of charge, aimed at members of the Alumni Association,

e) to receive invitations to important events in the academic community,

f) the possibility to actively participate in shaping the activities of the Association by submitting their own ideas, proposals, and projects,

g) the possibility to get a discount for renting space at the Vizja Park campus, where the University of Economics and Human Sciences in Warsaw is located,

h) the possibility to participate in conferences and research events organised by the University,

i) to receive a 50% discount for tickets for paid events organised by the University.

**§7 DIAMOND ALUMNUS**

1. The status of a “Diamond Alumnus” is awarded to members who are exceptionally distinguished in their work for the Alumni Association and for the community of the University of Economics and Human Sciences in Warsaw.

2. The status of a “Diamond Alumnus” is awarded jointly by the CEO and Rector of the University of Economics and Human Sciences in Warsaw at the request of the President of the Association and/or other persons connected with the University.

3. Exceptional involvement may be construed as:

a) being greatly involved and highly active in the functioning of the Alumni Association;

b) actively participating in the University’s life by taking part in important events or conferences,

c) becoming a patron of events organised by the Alumni Association or by the University of Economics and Human Sciences in Warsaw,

d) being open to initiatives coming from the University,

e) supporting the University’s community, in particular its students, by participating in meetings with them, organising workshops and other initiatives aimed at students, leading to creating a bond between students and alumni,

f) offering internships and work placements for students.

4. The Status of a “Diamond Alumnus” endows the member with the following privileges:

a) to receive by email the Information Bulletin of the University of Economics and Human Sciences in Warsaw,

b) to have your profile, including a photograph and a description of accomplishments, placed at the University’s website,

c) the possibility to receive a 20% discount for postgraduate, BA and MA studies organised by the University of Economics and Human Sciences in Warsaw,

d) the possibility to receive a discount for language courses organised by the University of Economics and Human Sciences in Warsaw,

e) to receive invitations to events, both paid and free of charge, aimed at members of the Alumni Association,

f) to receive invitations to important events in the academic community,

g) the possibility to actively participate in shaping the activities of the Association by submitting their own ideas, proposals, and projects,

h) the possibility to get a discount for renting space at the Vizja Park campus, where the University of Economics and Human Sciences in Warsaw is located,

i) to participate in conferences and research events organised by the University,

i) to participate free of charge in paid events organised by the University,

k) to use the University’s Library (after creating a library account).

**§8 FINAL REGULATIONS**

1. The present Rules and Regulations of the Alumni Association may be modified by decision of the CEO.

2. The Rules and Regulations shall be published on the University’s website.

3. The Rules and Regulation enter into force the day they are published.