

**RULES FOR USE OF THE COMPUTER LABORATORY
ON THE PREMISES OF THE UNIVERSITY OF ECONOMICS AND HUMAN SCIENCES IN
WARSAW**

Legal basis: s.7(3) and 7(4) of the Regulation of the Minister of Science and Higher Education of 30 October 2018 on the provision of safe and healthy working and teaching conditions on the premises of higher-education institutions (Dz.U. [Journal of Laws] of 2018, item 2090).

1. The computer laboratory is equipped with computers connected to a local area network (LAN), which is connected to the Internet.
2. Instructions for how or log into the LAN and to access the resources available in the LAN shall be provided to users (including undergraduate, graduate or non-degree programme students) by the LAN administrator.
3. The computers in the laboratory are connected to the LAN and to electrical supply in accordance with relevant Polish standards. However, for safety and security reasons, the following rules must be observed:
 - Do not disconnect the computers connected to the LAN.
 - Do not open or remove the computer cases.
 - Do not connect or install any hardware that is not part of the laboratory's equipment
 - Do not tamper or interfere with any hardware without the express consent of the teacher and/or the administrator.
 - Do not install any software without the consent of the teacher and/or the administrator.
4. When using any hardware connected to the LAN and the Internet, each user of the computer laboratory must observe the user's manuals for the hardware.
5. All Internet users are required to behave properly and to follow the rules of Internet etiquette (netiquette) when using the Internet. The rules of netiquette that apply to a particular website can normally be found on that website.
6. LAN users are specifically required

- to act responsibly, in accordance with the relevant provisions of law (s.267, s.258 and s.269 of the Polish Penal Code, which deal with hacking computer systems and unauthorised access to resources),
- to take security precautions when using the Internet,
- to look after the hardware and other equipment provided in the computer laboratory,
- to follow strictly all instructions given by the teacher and the LAN administrator.

7. In the event of any disagreement, the decision will rest with the teacher, the LAN administrator or an authorised person.

8. All hardware or software problems or issues must be reported immediately to the teacher and/or the LAN administrator.

9. Failure to comply with these rules may result in disciplinary action, financial penalties and/or criminal prosecution.