



VIZJA UNIVERSITY

## REGULATIONS OF THE “LECTURER OF THE YEAR” CONTEST VIZJA University

### §1 General Provisions

- 1) The contest is organised in accordance with the principles set out in these Regulations and with universally applicable legal provisions.
- 2) The organiser of the contest is VIZJA University, ul. Okopowa 59, 01-043 Warsaw.
- 3) The organiser is responsible for accepting nominations, conducting the vote, selecting the winner and presenting the prize to the winner.
- 4) Participation in the contest is voluntary.
- 5) The contest is not a promotional lottery within the meaning of Art. 2 para. 1 item. 9 of the Act on Games and Mutual Wagers of 29 July 1992 (Journal of Laws 04.4.27 as amended), and is not subject to the rules set out in that Act or the implementing regulations thereto.

### §2 Definitions

**University** – VIZJA University

**Organiser** – VIZJA University

**Contest** – “Lecturer of the Year” Contest

**Regulations** – This document

**Student** – A student of VIZJA University

### §3 Aims of the Contest

The objectives of the “Lecturer of the Year” contest are:

- 1) To award the title of “Lecturer of the Year” by student vote to the most deserving academic teacher in a given academic year, honouring their contribution to student life at the University.
- 2) To engage students in the evaluation of lecturers via an anonymous survey administered through Microsoft Forms.
- 3) To identify the most outstanding, respected and well-liked lecturer, based on such criteria as:
  - Passion and commitment to teaching

- High personal culture
- Responsibility
- Well-organised classes and engaging knowledge delivery
- A patient and friendly approach to students
- Sense of humour

4) To motivate lecturers in their teaching efforts.

5) Voting should reflect the individual preferences and experiences of each student.

#### **§4 Contest Timeline**

Nomination period: 21 July 2025 – 24 July 2025

Announcement of candidates: 28 July 2025

Voting period: 29 July 2025 – 31 July 2025

Results and awards ceremony: 10 October 2025

#### **§5 Awards Pool**

1) All prizes are funded by the Organiser.

2) The Organiser will award the contest winner the title “Lecturer of the Year”, a commemorative statuette, and a monetary prize of 1,000 PLN.

3) The Contest Committee may, at its discretion, award an honourable mention – in the form of a statuette.

4) The winner is not entitled to exchange the prize for its cash equivalent.

#### **§6 Eligibility of Candidates**

1) Candidates may include academic staff employed by VIZJA University who have conducted classes for at least one semester during the 2024/2025 academic year.

2) A lecturer becomes a candidate once nominated by at least five students.

3) Academic staff are understood to include:

- Research and teaching staff
- Teaching staff
- Research staff
- Doctoral candidates

#### **§7 Nomination Procedure**

1) Before submitting a nomination, students must familiarise themselves with these Regulations.

2) Nominations must be submitted using the designated form.

3)The nominating student must provide the following information:

- Their first and last name
- Student ID number
- Study programme
- First and last name of the nominated lecturer
- The classes attended with the lecturer
- Justification for the nomination

4)The Organiser reserves the right to change the required number of nominations for a candidate's acceptance at any time without prior notice.

5)The final list of candidates is approved by the Committee.

### **§8 Contest Committee**

1) The Contest Committee consists of persons directly responsible for the conduct of the contest and for assessing the voting process, including:

- Director General
- Vice-Rector for Development
- Director of Marketing
- Student Representative

2) Decisions made by the Committee are final and not subject to appeal.

### **§9 Voting**

1) After the candidate list is approved by the Committee, VIZJA University students will receive a link to the voting form.

2)Voting is equal, secret and open to all.

3)All current students of VIZJA University with a university email address are eligible to vote.

4)Each student may cast votes for up to three different lecturers nominated in the contest.

### **§10 Winner Selection**

1)The winner is the candidate who receives the highest number of votes.

2)In the event of a tie between two or more candidates, a second round of voting will be held among the tied candidates.

3)If a tie recurs, the winner will be selected by the Committee.

4)The winner will receive the title "Lecturer of the Year" for the given academic year.

- 5)The Committee and Organiser reserve the right to disqualify a candidate in cases of breach of the Regulations, e.g. soliciting votes in exchange for benefits.
- 6)The results will be announced according to the schedule on the University website in the News section and on official social media channels – Facebook and Instagram.
- 7)The images of nominated participants will be published on the University’s website and social media (Facebook, Instagram).
- 8)The award will be presented during the official Inauguration of the 2025/2026 Academic Year.

### **§11 Final Provisions**

- 1)The Organiser reserves the right to amend the provisions of these Regulations, provided this does not worsen participation conditions. This applies in particular to changes in the schedule of the contest.
- 2)Votes from individuals who breach these Regulations or provide false or incorrect information will not be considered.
- 3)The amended Regulations come into force upon publication on the University website.
- 4)Any doubts regarding the contest rules, provisions of the Regulations or their interpretation shall be resolved by the Organiser.